Cayman Islands Government
Official Travel Report

Ministry of Finance & Economic Development

Name	Marco Archer		
Title	Minister for Finance & Economic Development		
Destination	Washington, DC		
Purpose (name of conference, meeting, talks, etc.)	Commonwealth Finance Ministers Meeting		
Business Case (where required pursuant to the Policy)	Not Applicable		
Class of Air Travel	Economy		
Names of Accompanying Staff	None		
Departure Date	6 October	**Return Date**	9 October 2014
Days Out of Office	4 days		

Actual Expenses					
Item	**Currency**	**$**	**Rate**	**CI$ Equivalent**	**Method of Payment**
Per Diem	KYD	150.00	4 days	600.00	Cheque to Minister
Air fare	KYD	534.11	4 days	534.11	Govt credit card
Hotel	KYD	230.11	4 days	920.45	Govt credit card
Transportation					
Official Phone Calls				0	
Conference/Course fees etc				0	
Other Expenses (specify)				0	
			Total Cost of the Trip	**KYD$ 2,054.56**	

Signature (Applicant) — Date: 21/10/2014

Signature (Chief Financial Officer) — Date: 27 October 2014