






**CAYMAN ISLANDS GOVERNMENT
CREDIT CARD EXPENSE CLAIM FORM**

PERSONAL INFO	Name:		Kenneth Jefferson			
	Title		Financial Secretary & Chief Officer Ministry of Finance & Economic Development			
	Destination or Purchase:					
	Purpose:		Credit Card Statement Date - April 2016			
	Travel or Purchase Date:					
	Travel or Purchase Date:					
DETAILS OF TRANSACTIONS	Date (DD/MM/YY)	Supplier and Description of Transaction	Foreign Amount	Exchange Rate	CI\$ Equivalent	Type of Expense
	25 Mar 2016	Payment	US\$ -935.77	.84	-786.05	CC
	TOTAL					
DECLARATION	All transactions listed relate to expenditure incurred in the course of Government Business and is in accordance with the terms and conditions of use of the card.					
	Name of Cardholder: Kenneth Jefferson					
	Cardholder Signature: 					
	Date: 13 April 2016					
OFFICIAL USE ONLY	I have reviewed the above for accuracy and completeness.					
	Anne Owens, SFS				13 April 2016	
	Name		Signature		Date	
	Approved By:					
	Anne Owens, SFS				13 April 2016	
	Name		Signature		Date	



CAYMAN ISLANDS GOVERNMENT
CREDIT CARD EXPENSE CLAIM FORM

PERSONAL INFO	Name:	Kenneth Jefferson				
	Title	Financial Secretary & Chief Officer, Ministry of Finance & Economic Development				
	Destination or Purchase:	Tablet covers for Economics & Statistics Office				
	Purpose:	Covers purchased for tablets used in Labour Force Survey				
	Travel or Purchase Date:	March, 2016				
DETAILS OF TRANSACTIONS	Date (DD/MMM/YY)	Supplier and Description of Transaction	Foreign Amount	Exchange Rate	CI\$ Equivalent	Type of Expense
	15-20 Mar 16	Amazon.com - 18 Tablet Covers	US\$284.14	0.8375	\$237.97	Official
	TOTAL				\$237.97	
DECLARATION	All transactions listed relate to expenditure incurred in the course of Government Business and is in accordance with the terms and conditions of use of the card.					
	Name of Cardholder: Kenneth Jefferson					
	Cardholder Signature:					
	Date: 13 Apr 2016					
OFFICIAL USE ONLY	I have reviewed the above for accuracy and completeness.					
	Name		Signature		Date	
	Approved By:					
	ANNE OWENS, SACS				13 April 2016	
Name		Signature		Date		