



**CAYMAN ISLANDS GOVERNMENT  
CREDIT CARD EXPENSE CLAIM FORM**

<b>PERSONAL INFO</b>	Name:		Kenneth Jefferson			
	Title		Financial Secretary & Chief Officer Ministry of Finance & Economic Development			
	Destination or Purchase:		Tablet covers for Economics and Statistics Office			
	Purpose:		Covers purchased for tablets used in Labour Force Survey			
	Travel or Purchase Date:		Credit Card Statement Date - June 2016			
	Travel or Purchase Date:					

  

<b>DETAILS OF TRANSACTIONS</b>	Date (DD/MMM/YY)	Supplier and Description of Transaction	Foreign Amount	Exchange Rate	CI\$ Equivalent	Type of Expense
	06 May 2016	Amazon.com - refund on tablet covers	US\$ -159.50	.84	-133.98	CC
	11 May 2016	Amazon.com - 10 tablet covers	US\$ 149.90	.84	125.92	CC
	25 May 2016	Payment	US\$ -400.00	.84	-336.00	CC
	<b>TOTAL</b>					

  

<b>DECLARATION</b>	All transactions listed relate to expenditure incurred in the course of Government Business and is in accordance with the terms and conditions of use of the card.	
	Name of Cardholder: Kenneth Jefferson	
	Cardholder Signature:	
	Date: <u>14 June</u> 2016	

  

<b>OFFICIAL USE ONLY</b>	I have reviewed the above for accuracy and completeness.	
	Anne Owens, SFS	<div style="display: inline-block; text-align: right; vertical-align: bottom;"> <u>14 June</u> 2016 Date </div>
	Name	Signature

  

<b>OFFICIAL USE ONLY</b>	Approved By:	
	Anne Owens, SFS	<div style="display: inline-block; text-align: right; vertical-align: bottom;"> <u>14 June</u> 2016 Date </div>
	Name	Signature