






**CAYMAN ISLANDS GOVERNMENT
CREDIT CARD EXPENSE CLAIM FORM**

PERSONAL INFO	Name:		Kenneth Jefferson			
	Title		Financial Secretary & Chief Officer Ministry of Finance & Economic Development			
	Destination or Purchase:					
	Purpose:		Presentation to 2016 Caribbean Finance Minister Award and Travel Costs to Joint Ministerial Council			
	Travel or Purchase Date:		8-9 Oct 2016 and 29 Oct-6 Nov 2016			
	Travel or Purchase Date:					
DETAILS OF TRANSACTIONS	Date (DD/MM/YY)	Supplier and Description of Transaction	Foreign Amount	Exchange Rate	CI\$ Equivalent	Type of Expense
	11 Oct 2016	Hotel Costs in WA, DC - Minister for Financial Services	US\$ 376.71	.84	316.44	CC
	17 Oct 2016	AA - Return Airfare to London - Minister for Finance	US\$ 4,878.91	.84	4,098.28	CC
	17 Oct 2016	AA - Return Airfare to London - Financial Secretary	US\$ 5,710.91	.84	4,797.16	CC
	25 Oct 2016	Payment	US\$ -2,468.55	.84	-2,073.58	CC
	TOTAL					
DECLARATION	All transactions listed relate to expenditure incurred in the course of Government Business and is in accordance with the terms and conditions of use of the card.					
	Name of Cardholder: Kenneth Jefferson					
	Cardholder Signature: 					
Date: 28 November 2016						
OFFICIAL USE ONLY	I have reviewed the above for accuracy and completeness.					
	Anne Owens, SFS				28 Nov 2016	
	Name		Signature		Date	
Approved By:						
Anne Owens, SFS				28 Nov 2016		
Name		Signature		Date		