




**CAYMAN ISLANDS GOVERNMENT
CREDIT CARD EXPENSE CLAIM FORM**

PERSONAL INFO	Name:		Kenneth Jefferson			
	Title		Financial Secretary & Chief Officer Ministry of Finance & Economic Development			
	Destination or Purchase:		Royal Fidelity CEO Conference (6 March 2020) Registration Fee			
	Purpose:		Attendance for (14) Ministry of Finance staff			
	Travel or Purchase Date:		Feb 2020			
	Travel or Purchase Date:		Credit Card Charges for Feb 2020			
DETAILS OF TRANSACTIONS	Date (DD/MM/YY)	Supplier and Description of Transaction	US\$	Exchange Rate	CI\$ Equivalent	Type of Expense
	10 Feb 2020	Payment	6,680.00	0.84	5,611.20	
	TOTAL					\$5,611.20
DECLARATION	All transactions listed relate to expenditure incurred in the course of Government Business and is in accordance with the terms and conditions of use of the card.					
	Name of Cardholder: Kenneth Jefferson Cardholder Signature:  Date: 5 March 2020					
OFFICIAL USE ONLY	I have reviewed the above for accuracy and completeness.					
	Anne Owens, SAFS Name		_____ Signature			_____ Date
Approved By:						
Michael Nixon, SAFS Name		_____ Signature			_____ Date	